



# MALLY A.C.T. STUDENT INFORMATION SHEET

Office: (248) 78-TUTOR Fax: (248) 788-8378

<http://www.mallyact.com>

## STUDENT INFORMATION

Name _____	Address _____	City/ZIP _____
Home Phone _____	Cell Phone _____	Valid E-Mail Address _____
School _____	Grade _____	Age _____
Are you entitled to any special accommodations (ie: 504 plan)? If so, what? _____		
I would like tutoring in the following subjects (Check all that apply): Academic Subject <input type="checkbox"/> : _____		
ACT <input type="checkbox"/>	Science <input type="checkbox"/>	English <input type="checkbox"/>
Math <input type="checkbox"/>	SAT <input type="checkbox"/>	Other: _____

## PARENT/GUARDIAN CONTACT INFORMATION

Name _____	Address _____	City/ZIP _____
Home Phone _____	Cell Phone _____	Valid E-Mail Address _____

<b>How did you find out about Mally A.C.T.?</b>			
<b>Circle all that apply:</b>	<b>Brochure</b>	<b>Internet</b>	<b>School</b>
<b>Friend. If so, who?</b> _____	<b>Other</b> _____		

## PLEASE READ CAREFULLY!

### CANCELLATION POLICY

All tutoring appointments are scheduled and paid for on a per-hour basis, even if the student arrives late or has to leave early. Mally A.C.T. must receive at least 48 hours notice prior to any cancellation of a scheduled tutoring session. Please understand, that in fairness and consideration to other students and our tutors, there can be no exceptions. If you are aware that a previously scheduled session is not required, please call to release that timeslot and reschedule ASAP. If Mally A.C.T. does not receive 48 hours notice, payment will still be expected in full. Thank you in advance for your cooperation and understanding.

### "NON-GUARANTEE/GUARANTEE"

At Mally A.C.T., we guarantee that you will receive professional tutorial services designed to maximize your knowledge of the subject area, raise your confidence, and improve your test-taking strategies. Please understand that Mally A.C.T. cannot guarantee that the provided tutorial services will increase your standardized test scores or course grades. There are too many exclusionary factors that Mally A.C.T. cannot control, or be held responsible for, that may affect your performance in a test situation. Thank you for your confidence.

I understand and agree to Mally A.C.T.'s Cancellation Policy and "Non-Guarantee/Guarantee."

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**PLEASE COMPLETE AND RETURN THIS FORM UPON ARRIVAL TO YOUR FIRST SCHEDULED SESSION!**